CSU conferencing http://conference.colostate.edu/

CSU's Skype type conferencing interface.

To create a conference login into https://conference.colostate.edu/

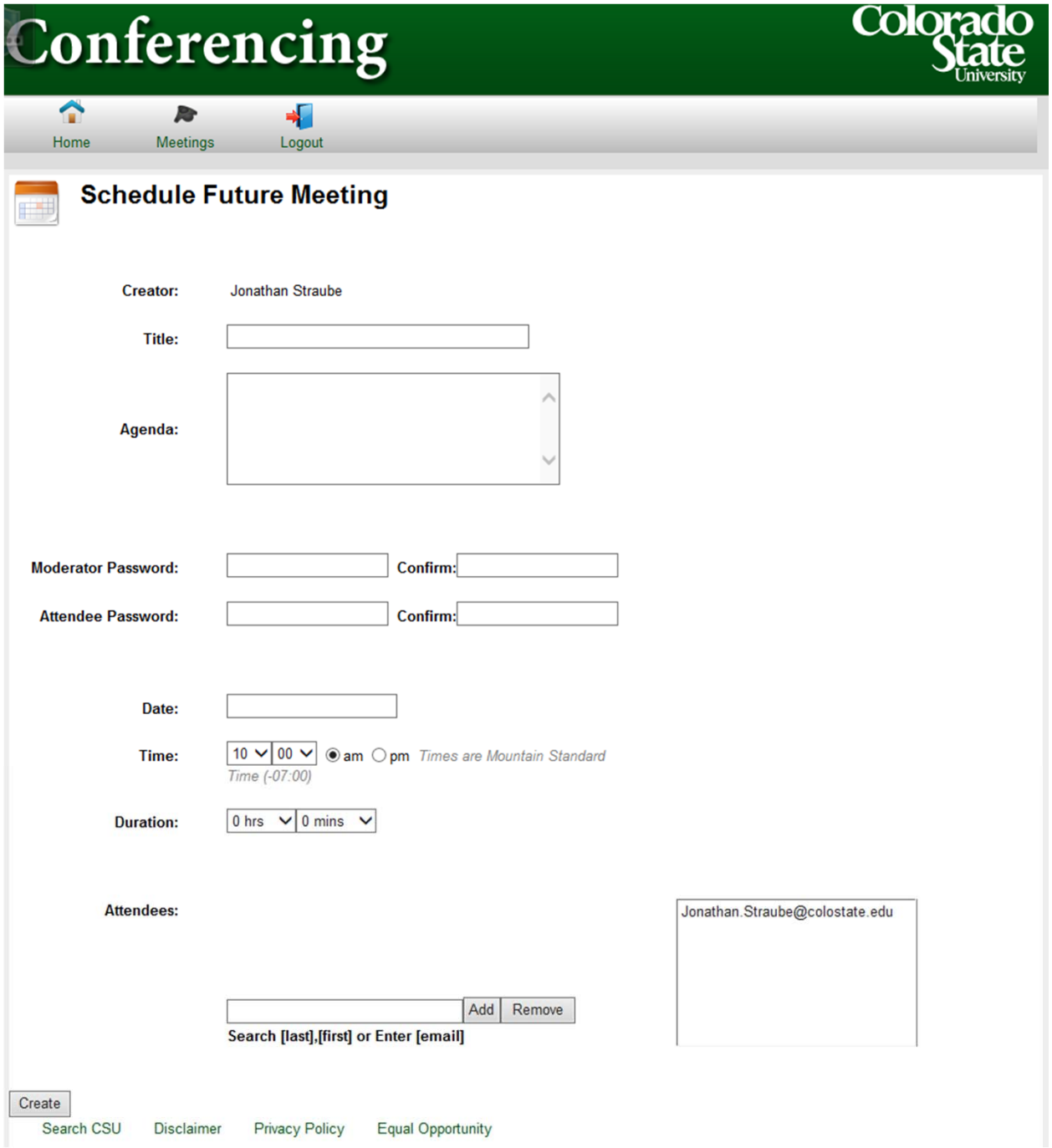
Select the “Future Meeting” button to schedule a meeting.

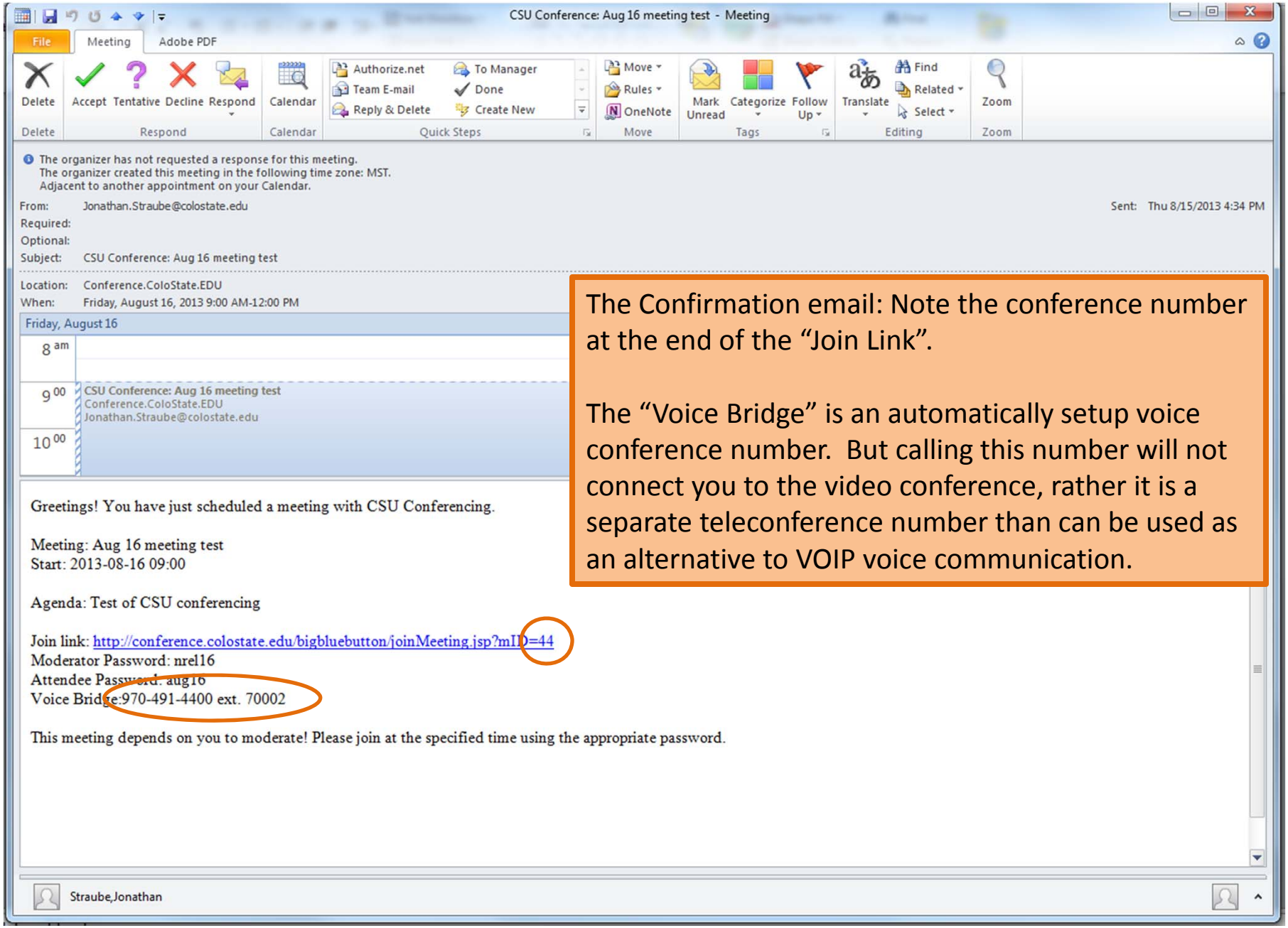
You can login back in and click on the meetings button and update or change the conference information.

You should get an email confirming your invitation to the meeting. The meeting number is the number at the end of the Join link. (see next slide)

The moderator controls who is presenting during the conference.

Video tutorial can be found at http://conference.colostate.edu/bigbluebutton/





The Confirmation email: Note the conference number at the end of the "Join Link".

The "Voice Bridge" is an automatically setup voice conference number. But calling this number will not connect you to the video conference, rather it is a separate teleconference number than can be used as an alternative to VOIP voice communication.

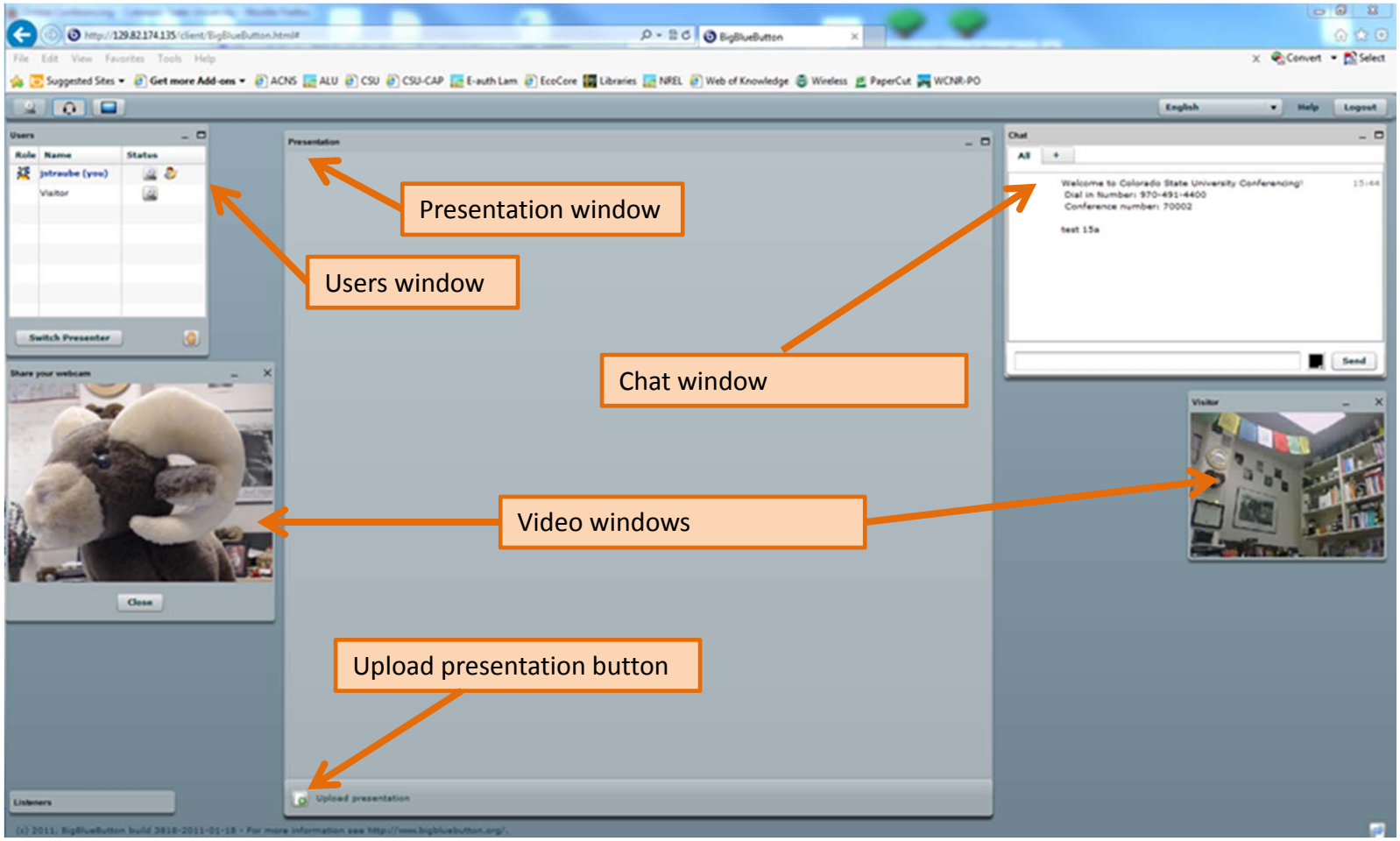
Login to a conference

Meeting number

Attendee or Moderator Password

User name must be at least 4 characters long but can be anything.

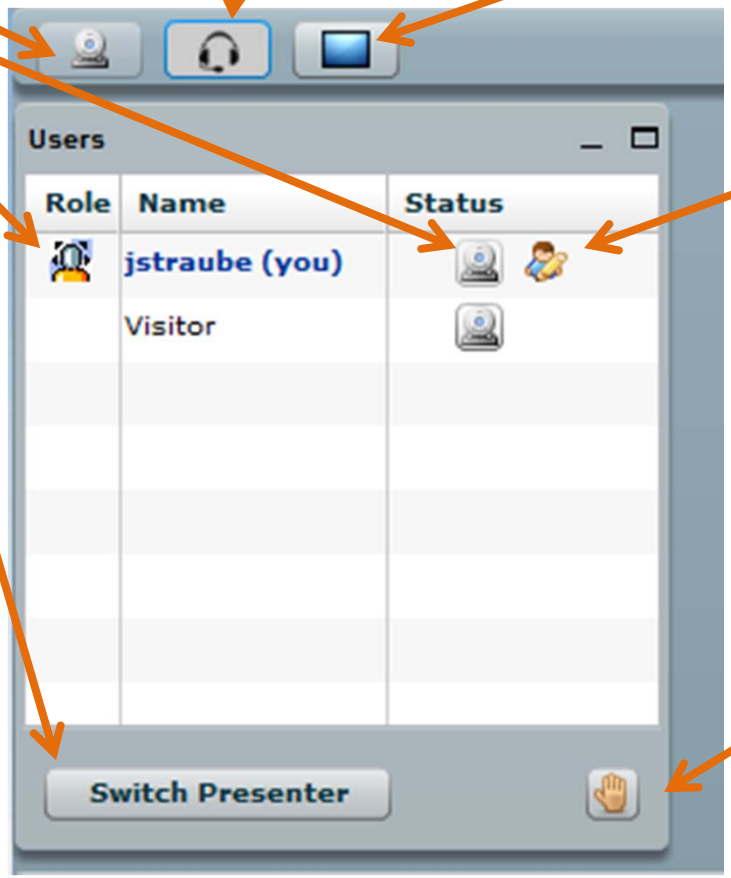
This is what a video conferencing session will look like. I will go into detail about the screen in the following slides.



Headphone Icon: Once you have logged into the meeting you need to press the headphone button to join the meeting. Otherwise you are just listening to the meeting.

Share Desktop Icon: You will have this icon when you are the presenter.

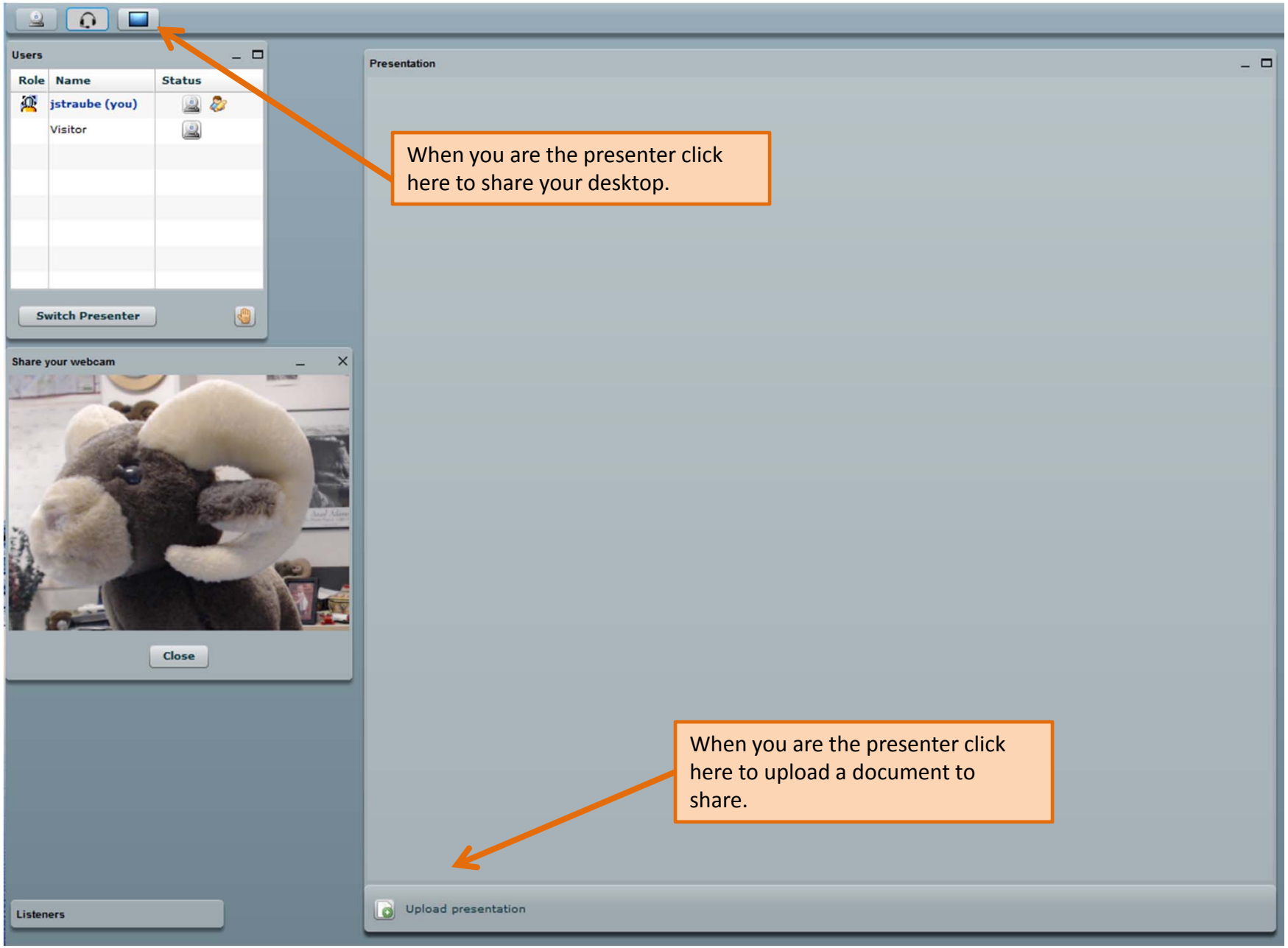
Camera Icon: Click this button to enable your camera. Attendees with a camera on will have is icon by their name.



Presenter Icon: The person who has this icon is the presenter. They can share their desktop or upload a presentation.

Moderator Icon: They control who the is the presenter. To switch presenters highlight their “Name” and then click the “Switch Presenter” button

Raise Hand Icon: If you have a large group you can use the hand button to signal someone that wants to present or talk.


Users
Role
Name
Status
jstraube (you)
Visitor
Switch Presenter
Share your webcam
Close
Listeners
Presentation
When you are the presenter click here to share your desktop.
When you are the presenter click here to upload a document to share.
Upload presentation