EndNote:
1. **PRICE:** ~$50 version 9.0 from Software Cellar – only a year lease???
2. Creating a library: File → New…
3. Adding a reference the hard way (importing them is the easy way)
   a. CTRL+N **or** the little yellow cards button
   b. Select Reference Type (Journal Article, Book Section, etc.)
   c. Enter as much of the information you have
4. Importing References
   a. When references are imported, the window shows only the new references
   b. Imported references don't always have the same format as your references: Author name, Journal Title, etc.
5. Searching References:
   a. CTRL+F **or** Binocular button **or** Edit → Search References…
   b. Can search any field for keywords or names
6. Customizing Library: Edit → Preferences… → Options are on left hand side of window
   a. Change Case: won't change case on selected acronyms: SOC, etc.
   b. Display Fields: How do you want to sort your database???
   c. These are usually from the fields you entered in the citation
7. Exporting to WORD
   a. Journal format
8. Importing from libraries

ISI WEB of KNOWLEDGE:
1. **PRICE:** FREE!!
2. http://portal.isiknowledge.com/portal.cgi?DestApp=WOS&Func=Frame
3. Extensive citation database of JOURNAL articles
4. General Search is easiest and fastest
   a. Enter as much information as you want then [SEARCH]
   b. Click on the hyperlink of the paper you are looking for which will bring up the **Full Record Page**
   c. Mark you citations as you browse and export them later
      [ADD TO MARKED LIST]
      i. I prefer this option because it allows you to choose which citation information you want exported to EndNote

   ii. Once you are done check out you citation list: [ML MARKED LIST]
      ▪ Step 1. Select the fields to include in the output
      ▪ Step 2. Select an option. [EXPORT TO REFERENCE SOFTWARE]
   iii. I think it is a good idea to automatically delete the records as they are exported
   d. You can see if CSU has online versions available by clicking the [SFX@CSU] link or request a pdf via ILL if there is no online version available
      i. Full Text and Holdings appear at the top of the new page
      ii. If there is an online version, click on [GO] to be taken to website that has a pdf version you can download
      iii. Additional services: ILL; Reference (have not tried); Web Search: just click [GO] on the option you want
   e. OR You can directly import the citation information for this document only into EndNote by clicking on [EXPORT]
   f. Searching Cited References in a selected article
      Cited References: 15
      i. Brings you to a Full Record Page where you can repeat steps c, d, and e again!
      ii. You can return to your list by clicking the link at the top of the page << Return to Cited Reference List
5. There is a lot more Web of Science can do!!!

ILL:
1. **PRICE: Free!** (sort of) Your Student Fees at work!
2. We recommend setting up an account if you don't already have one.
   a. https://illiad.library.colostate.edu/illiad/firsttime.html
3. ILL allows you to request documents of nearly all types and returns them to you in pdf format (usually)
4. **CANNOT** export citation information
5. Library does not like it when you request the same document twice!
6. I've gotten book chapters up to 47 pages long in pdf form!!
7. Can take a while